

Notice of Termination of Tenancy



Your Name _____

Joint Tenant's Name _____

Joint Tenant's Name _____

Joint Tenant's Name _____

Address of Property _____

Forwarding Address _____

Email Address _____

Contact Telephone Number _____

Today's Date _____

Date the Tenancy Will End _____

Please refer to your Tenancy Agreement for required notice period

I/We, the tenant/s of the above named property, hereby give Notice of Termination of Lease. I/We plan to leave the property on the above date at _____ am/pm. Please could you contact me/us and arrange a time when you will come and do the final inspection of the property and collect the keys.

I/we have read the instructions and guidelines in the "Ending your Tenancy" and "Cleaning" pages in the Household Manual and agree to carry these out.

Signature of Tenant _____

Signature of Tenant _____

Signature of Tenant _____

Signature of Tenant _____

Please return this form to Orkney Leasing, 13 Albert Street, Kirkwall, Orkney, KW15 1HP or info@orkneyleasing.co.uk

